



# Orleans Primary School

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Headteacher: Jane Evans BA (Hons) PGCE, NPQH



30<sup>th</sup> March 2021

Dear Mrs Brook, Orleans Primary School has sent you a message

## School meals (Summer 1) - Orleans Primary school

Dear \_\_\_\_\_,

Please be advised that the cost of school meals for Summer 1 is **£67.20**, please note that school lunches are 5 days per week.

If your child currently has school meals then please ensure that their school meals account on ParentPay is topped up with this amount to cover the whole of the first half of the Summer Term. Payments should be made as soon as is possible, as we cannot allow school meals accounts to go into arrears.

If changes have not been requested, then school meal patterns from the previous school term will continue, and charges for school meals will continue to be applied.

If you wish for your child to **start or stop** school meals you **must** email [info@orleans.richmond.sch.uk](mailto:info@orleans.richmond.sch.uk) to request the change giving *5 days notice*. Changes can only be made to school meals if a request has been made in writing.

Please feel free to contact the school office should you require any additional information on the above.

Kind Regards,

The School Office

We welcome voluntary donations of any size to our school fund, please visit <https://www.justgiving.com/opsf>

