

## Covid-19 quick reference guide for parents and staff

What to do if...	Action needed	Return to school when...
<p>My child has one or more Covid19 symptoms:</p> <ul style="list-style-type: none"> <li>● <b>HIGH TEMPERATURE</b> - this means they feel hot to touch on the chest or back</li> <li>● <b>A NEW CONTINUOUS COUGH</b> - this means coughing a lot for more than an hour or 3 or more episodes of coughing in 24 hours</li> <li>● <b>A LOSS OR CHANGE TO YOUR SENSE OF SMELL OR TASTE</b> - this means they've noticed they cannot smell or taste anything</li> </ul>	<p><u><b>DO NOT COME TO SCHOOL</b></u>            Contact the school office to inform us            Self isolate the whole household while getting the symptomatic person test. Book a test <a href="https://self-referral.test-for-coronavirus.service.gov.uk/antigen/name">https://self-referral.test-for-coronavirus.service.gov.uk/antigen/name</a>  <b>INFORM THE SCHOOL OF THE TEST RESULT</b></p>	<p>If the test comes back negative and only once the fever has gone</p> <p>Children can return with a cough after a negative test as this can last for some time</p>
<p>My child tests positive for Covid-19</p>	<p><u><b>DO NOT COME TO SCHOOL OFFICE</b></u>            Contact school to inform us            Quarantine the household for 14 days and the patient for a minimum of 10 days</p>	<p>Ten days has passed and they feel better, but as the household has to quarantine for 14 days it is possible the child will not be able to return until someone can drop them off and collect them</p> <p>Children can return with a cough after a minimum of 10 days as this can last for some time</p>
<p>My child has Covid-19 symptoms but tests negative for Covid 19</p>	<p><u><b>CONTACT THE SCHOOL OFFICE</b></u>            Discuss when your child can return (same day/next day)</p>	<p>The test comes back negative</p>
<p>My child is ill with symptoms not linked to Covid 19</p>	<p>If the child is well within themselves and the symptoms are very mild then they can attend school eg. runny nose            If the child is too unwell to be in school follow the usual absence reporting procedures - OPPTA app absence report or email <a href="mailto:info@orleans.richmond.sch.uk">info@orleans.richmond.sch.uk</a></p>	<p>For vomiting or diarrhoea they <b>MUST</b> be clear for 48 hours before returning to school, with no exceptions</p>
<p>Someone in my household has Covid-19 symptoms</p>	<p><u><b>DO NOT COME TO SCHOOL</b></u>            Contact the school office            Isolate the whole household until the person with symptoms tests negative            Only get the person with symptoms tested</p>	<p>When the person with symptoms receives a negative test result</p>
<p>Someone in my household tests positive for Covid 19</p>	<p><u><b>DO NOT COME TO SCHOOL</b></u>            Contact the school office            Pupil isolates at home for 14 days</p>	<p>The child has completed 14 days isolation at home</p>
<p>NHS test and trace has identified my child has been in close contact of someone with a confirmed case of Covid-19</p>	<p><u><b>DO NOT COME TO SCHOOL</b></u>            Contact the school office            Pupil isolates at home for 14 days</p>	<p>The child has completed 14 days isolation at home</p>
<p>My child has travelled abroad and has to self isolate as part of a period of quarantine</p>	<p>Please do not travel if quarantine requirements will mean a child missing school as an unauthorised absence.            Pupil isolates for 14 days from the return date            This absence would be unauthorised</p>	<p>The quarantine period of 14 days has been completed</p>
<p>We have received medical advice that my child must resume shielding</p>	<p><u><b>DO NOT COME TO SCHOOL</b></u>            Contact the school office            Shield until you are informed that restrictions are lifted and shielding is paused again            Liaise with school re home learning</p>	<p>You are informed that shielding advice has been lifted and your child can return to school</p>
<p>My child's bubble is closed due to a confirmed case of Covid 19 in school</p>	<p><u><b>DO NOT COME TO SCHOOL</b></u>            Support your child at home with remote learning for 14 days            Siblings can come to school if their bubbles remain open.            Families do not need to isolate unless a member of their household develops symptoms</p>	<p>School will inform you when the bubble will be re-opened</p>