



Orleans Primary School

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Reading Notes for KS1 Volunteers

Hello! Just a few guidelines to help you. If you have any questions, please don't hesitate to ask. Thank you again for giving up your time, it is greatly appreciated!

- They should read the colour band book that matches their reading diary sticker.
- Children should read with you for 5 - 10 minutes at a time.
- Please write the title of the book inside the reading diary and write the date.
- Please record any positive comments you have. These should note anything that the children have found difficult in a positive way, e.g. *Joe Bloggs read beautifully and only found 'apprehensive' and 'tremendous' a little tricky. Well done! Or This text was tricky but Joe Bloggs tried hard, good work!* If you have any concerns, please write them on a post it note and hand it straight to the class teacher. **Never write what could be viewed as a negative comment or concern in their reading diary.**
- We also ask that you write a similar comment on progress in the class reading file so that we as teachers gain further understanding on children's reading.
- Please ask children comprehension questions at the end of a text to make sure that they have understood what they have read. E.g. What happened to....? Why did....? How do you think they felt when...? **There are examples in the file for you as well.**
- If it is a particularly long text, then the page can be kept with a piece of paper and they can continue next time they read.
- If a child is unable to recognise and read a word immediately. Encourage them to work it out themselves using one of the following strategies:
 - use their phonics to sound out and then blend the word.
 - read the rest of the sentence (using the grammar of a sentence can help them decode the word).
 - use the context to decode the word (this may be done by considering the subject of the text or by looking at the pictures).
- Always praise children after reading. Try to tell them something they did well and something they could work on for next time.
- When a child finishes a book, please allow them to choose a new text from the same level before returning to the class.

Many thanks again for your time and support. It is invaluable.

KS1 Team



Richmond upon Thames
Children and Young People's Trust

