

Orleans Primary School



Toileting and Continence Policy

Including Intimate Care.

This policy was adopted: October 2019

This policy will be reviewed: July 2021

Signed:

Chair of Governors

Signed:

Headteacher

Orleans Primary School Toileting and Continence Policy

Aim of policy

This policy aims to clarify the school's position on toileting and sets out how appropriate provision will be made to support the toileting needs of all pupils.

Definition of being toilet trained

"A child is considered to be toilet trained when he or she normally initiates going to the bathroom and can adjust clothing necessary to urinate or have a bowel movement. He or she is also self-sufficient when going to the toilet, pulling pants up and down, wiping, flushing and washing hands"

The school recognises that some children with SEN and/or disabilities and medical conditions and other children's home circumstances may result in them not being toilet trained.

SEN and inclusion

If a child is not toilet trained because of a disability, his/her rights to inclusion are additionally supported by the SEN & disability act 2001 & part 1V of the Disability Discrimination Act 1995.

Pupils who are not toilet trained due to a disability and may be in nappies will have an Intimate Care Plan in place and an identified person who will change them (and this can include using wet wipes). This person will always be accompanied by another member of staff for safeguarding purposes.

Parents will be invited to meet with our Welfare Assistant and the SENCO or Deputy Headteacher to create the Intimate Care Plan. A review date will be agreed and the school may decide to seek further advice or make a referral to the School Nurse or other professional. Parents will be informed if their child has soiled themselves or phoned if it is felt necessary.

Toileting and the Early Years Phase

Curriculum guidance for the Foundation Phase is clear that the role of the adult involves supporting the child's whole development, particularly their Personal, Social and Emotional development including supporting the transition between settings. One of the Foundation Phase Outcomes for children to achieve by the end of the Early Years is to dress and undress independently and manage their own personal hygiene.

Intimate Care in the Early Years Phase and Key Stages 1 & 2

In all cases of wetting/soiling a parent / carer will be phoned and informed and, depending on the situation, may be asked to attend the school to assist with cleaning and changing their child.

Early Years Phase - We will change children for odd 'accidents' but not routinely as part of our day to day personal care. If a child soils themselves we can help them change out of dirty clothing and will guide them to 'wipe' themselves clean. If children are unable to clean themselves sufficiently then every effort alongside this will be made to contact the parent

to come to school to change their child and bring a clean set of clothing. In exceptional circumstances, where the parents are unable to attend school quickly, school staff will ensure that the child is cleaned and changed.

Key Stages 1 & 2 - Any child that soils or wets will not be changed by any member of staff. However, we will provide a private secure room (such as our disabled toilet) where the child may change on their own. We will supply wet wipes, clean clothes (to the best of our ability out of the 'spares box') and a carrier bag.

Parental responsibility

Prior to starting school, prospective parents will be reminded of the schools' expectation that pupils should be toilet trained before they start school.

It will also include a sharing of this policy during parent's induction meetings in school. If a child is not fully toilet trained before starting school, the parents /carers must inform the school. A meeting will then be arranged prior to a start date being given. The child's needs will be discussed and reasons for the child not being fully toilet trained will be recorded.

If parents are persistently unreachable following soiling incidents, a further meeting will be arranged and school may need to access further services such as the School Nurse and Social Services.

It is essential that parents / carers recognise they are responsible for any training / changing routines for their child. In addition, parents/carers must be contactable during the school day should they need to be called upon.

School is not responsible for toilet training a child but can support pupils who have an identified medical need.

Staff responsibilities

All staff will undertake tasks associated with changing children whilst encouraging and recognising the importance of going to the toilet. However, it is unreasonable for staff to be expected to change a child who regularly soils.

School does not have staffing levels to accommodate support staff regularly leaving the class to attend to an individual's hygiene. This ensures we safeguard our staff and comply with Safeguarding procedures, as two members of staff should be present when a child has their nappy/underwear changed.

We will treat all incidents where a child soils, with dignity and respect for the child. Parents will always be informed if a child has wet or soiled themselves at the end of the day or via a phone call if it is felt necessary.

Policy updated September 2019

Policy Due for renewal July 2021



INTIMATE CARE PLAN

Child's name: **Class:**

Nature of intimate care required:

Agreed procedures for administering the required care:

If soils herself/himself:

If needs help to clean herself/himself:

Resources required (to be provided by the parent or carer):

Signed Parent / Carer

Signed..... TA

Signed.....Class Teacher

Signed.....Deputy Headteacher

Date: